

digitalmedia

Special Problems Form

This form is for graduate students seeking to register for LCC Special Problems Course. Complete this form in consultation with the faculty member who will be responsible for assigning your grade. Bring the completed form to the Digital Media Graduate Office in TSRB 326A. You will automatically receive an email when your permit is entered and must still register for the course.

Student Name (Please print): _____ **GT ID Number:** _____

Email: _____

Academic Term: Fall Spring Summer **Year:** 201____

Credit Hours: _____ Be sure to check credit hours for proper registration amount. This is a variable hour course and defaults to one hour of credit. You must change the hours in OSCAR to the proper credit total at the time you register. **NOTE:** Each credit hour must represent AT LEAST 50-60 hours of work by the student.

Attach Statement of Research Project Title (please print):

The statement of research should be two or three pages and should include the following:

- ✓ Problem Statement or Project Goals
- ✓ Solution Proposal or Approach
- ✓ Schedule of Work
- ✓ Expected Results or Outcome (Deliverables)

Method of Evaluation (Required): Term Paper Examination Article for Publication Demo

The attached proposal was developed under the advisement of a faculty member and is a fair representation of the work I expect to accomplish to complete this project.

Student's Signature: _____

NOTE: It is your responsibility to register for the course after the permit has been placed on the registration system

Approvals:

*I agree to supervise this student in the performance of a special project during the specified term, and certify that the proposed work represents an appropriate effort for the credit hours awarded. **NOTE:** Each credit hour must represent AT LEAST 50-60 hours of work by the student.*

Faculty Project Supervisor (please print):

Signature: _____

Date: _____

Title: _____

Department: _____

Email: _____

Phone: _____